



NO.SO(G)CASH/E&T/NO.PLATES/TAX TOKEN/2015-16
GOVERNMENT OF SINDH
EXCISE TAXATION & NARCOTICS DEPARTMENT
Karachi, dated: 09th October 2015

To,

M/S Progressive Engineering Associates,
Karachi

Subject: CLARIFICATION & MODIFICATION OF BIDDING DOCUMENTS OF NIT NO. INF-KRY: 3378/2015 PUBLISHED IN DAILY DAWN KARACHI ON 25/09/2015 AND TENDER DOCUMENT HOISTED ON THE ETND WEBSITE FOR THE MANUFACTURING OF REGISTRATION NUMBER PLATES DUE TO OPEN ON 15/10/2015.

I am directed to refer to your letter No.PAE/ETND/RNP/MC&VEH/3378/02 on the above subject wherein you required some clarification and modification in the Bidding Document as mentioned above.

The department appreciates your valuable observation and the Procurement committee would like to clarify your observations as under:

The Bidding Document has been prepared in consultation with Sindh Public Procurement Regulatory Authority (SPPRA) in accordance with the rule 2010.

1) Principle of Procurement;

“Procuring Agency shall ensure that the procurements are conducted in a fair and transparent manner and the object of procurement brings value for money to the agency and the procurement process is efficient and economical.”

The Procurement Agency shall make sure the procurement and conduct tender process in transparent manner. It is further clarified that the Procurement Agency Shall ensure that the whole process of Procurement to be conducted in a fair & transparent manner.

Rule-21. (A)SPPRA 2010 (2013); Evaluation Criteria quote:-

“The procuring agency shall formulate appropriate evaluation criteria, listening all relevant information against which a bid is to be evaluated and criteria of such evaluation shall form an integral part of the bidding documents. The failure to provide a clear and unambiguous evaluation criterion in the bidding documents shall amount to mis-procurement.”

With regard to rule 21(A) as SPPRA 2010 (2013); Evaluation criteria as quoted by you, it is clarified that the Department has made all out efforts to prepare this Bidding Document in consultation with Sindh Public Procurement Regulatory Authority (SPPRA) to make document without ambiguity and in order to transparency the Bidding Document were placed at the website of the Sindh Public Procurement Regulatory Authority (SPPRA) and of the Department. The point wise clarification is also as under. Which clearly indicates that no any ambiguity in the Bid Document.



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Content of Bidding Document {Rule-21 SPPRA 2010 (2013)}:-

(1). Bidding documents shall include the following information;

Bidding Documents Information are as Below:

(a) Letter of invitation for bid;

Please Refer to Page 57 of the Bidding Document

(b) Data sheet containing information about the assignment;

Please Refer to Page 43 of the Bidding Document

(c) Instructions for preparing bids;

Please Refer to Page 38-39 of the Bidding Document

(d) Amount and manner of payment of bid security and performance guarantee;

Please Refer to Page 44 & 48 of the Bidding Document

(e) Manner and place, date and time for submission of bidding documents;

Please Refer to Page 44 of the Bidding Document

(f) Manner, place, date and time of opening of bids;

Please Refer to Page 44 of the Bidding Document

(g) Method of procurement used;

Please Refer to Page 38 & 56 of the Bidding Document

(h) A detailed and unambiguous evaluation criterion;

Clearly mentioned in the Bidding Document without any ambiguity

(i) Terms and conditions of the contract agreements, as far as already known by the procuring agency;

Please Refer to Page 25 of the Bidding Document

(j) Terms of reference and technical specifications of goods, works or services to be procured, subject to Rule 13;

Please Refer to Page 54 of the Bidding Document

(k) Manner in which tender price is to be assessed and computed, including information about tax liability;

Please Refer to Page 58 of the Bidding Document



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(l) Currency in which tender price is to be formulated and expressed;

Please Refer to Page 51 of the Bidding Document

(m) Bid validity period;

Please Refer to Page 44 of the Bidding Document

(n) A copy of integrity pact to be signed by the parties;

Please Refer to Page 59 of the Bidding Document

- (2) Any information, that becomes necessary for bidding or for bid evaluation, after the invitation to bid or issue of the bidding documents to the interested bidders, shall be provided in a timely manner and on equal opportunity basis. Where notification of such change, addition, modification or deletion becomes essential, such notification shall be made in a manner similar to the original advertisement.**

All details are already clearly mentioned in Bidding Documents.

- (3) Procuring agencies shall use standard bidding documents as and when notified by the authority; Provided that bidding documents already in use of procuring agencies may be retained in their respective usage to the extent they are not inconsistent with these rules and till such time that the standard bidding documents are notified.**

The Bidding Document prepared and in consistent of Sindh Public Procurement Regulatory Authority (SPPRA) and is use for last many years. However Bidding Document for procurement of goods will be adopted as and when notified by the Sindh Public Procurement Regulatory Authority (SPPRA).

- (4) All procuring agencies shall hoist the bidding documents on Authority's website as well as on the website of procuring agency, in case the procuring agency has its own website.**

Standard Bidding Document is Hoisted at Sindh Public Procurement Regulatory Authority (SPPRA) & Excise Taxation & Narcotics Department website as per rules.



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- 2) **Bidding Process means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding the contract.**

As per Honorable Supreme Court of Pakistan necessary guidance have been sought in the process of preparation of tender documents as per procurement rules procedure. The Sindh Public Procurement Regulatory Authority (SPPRA) has approved the tender documents before hoisting on its own website, also on Excise Taxation & Control Department. Further clarification along with page no. of the tender document mentioned below.

The Single Stage-Two Envelope Procedure (open competitive bidding Rules-46 (2) SPPRA 2010 (2013) will comprise as under:-

- (a) **Bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;**

The said procedure has been followed as per Sindh Public Procurement Regulatory Authority (SPPRA) rules.

- (b) **Envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion;**

Please Refer to Page 39 of the Bidding Document

- (c) **Initially, only the envelope marks “TECHNICAL PROPOSAL” shall be opened;**

Please Refer to Page 39 of the Bidding Document

- (d) **Envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of the procuring agency without being opened;**

Please Refer to Page 39 of the Bidding Document

- (e) **Procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;**

Please Refer to Page 39 of the Bidding Documents.

- (f) **No amendments in the technical proposal shall be permitted during the technical evaluation;**

- (g) **Financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;**



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- (h) **Financial proposal of bids found technically non-responsive shall be returned unopened to the respective bidders; and**

Already clarified in the bid document in accordance with SPPRA rules.

- (i) **Bid found to be the lowest evaluated or best evaluated bid shall be accepted.**

As per the rules. The weight age for Technical Proposal is 70% such as for Financials 30% weight age already mentioned in the Bidding Documents.

- 3) **The Scope of work given on page 55 of the tender document under Schedule of Requirement:-**

1. **Supply of finished Registration Number Plates for 4 wheeler (Commercial, No-Commercial Government and Exempted Vehicles to the stores of Excise, Taxation & Narcotics Department) situate at Motor Registration Wing, Civic Center Karachi as per sequence and serial Nos. Registration marks as per specification / conditions as per below specifications.**

2. **Department reserved the right to increase or decrease the quantity of number plates as pre requirement.**

The scope of Work is not in-line with the tender terms and condition Clause-5 (iii); “the bidders should have their own complete manufacturing unit with proper security arrangement of stores.”

The registration number plates to be manufactures as per technical specification provided in Clause-3 of tender document under M.V rule-32 of 1969.

This does not differ from the scope of work. The procurement depends on the allocation/release of funds by the Finance Department. More over it has been clearly mentioned in the Evaluation Criteria that the participating Company should have a proper arrangement/unit/Skills to apply for this procurement. Hence covered the all aspects of the manufacturer and supplier. You will appreciate that in 2012-2013 you had supplied the number plates on the same technical specification as mentioned in the bidding document to this department.

The Two Envelope Procedure:-

- a) **Financial Proposal will carry financial bid;**
Already clearly mentioned in the NIT



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b) Technical proposal will carry;

i) Availability of plant, machine and allied equipments to cater the shearing of plate of required size, grooving, embossing, surface treatment of finished plate, painting with no dust having environment control, motorized roller impression on embossed portion of the plate, baking / curing oven with indirect hot air circulation min temperature 100C max 400C with proper screen printing arrangement, registration number plate testing bedas per International Standard ISO/DIS 7591 (method of test for impact resistance).

ii) The Embossing Hydraulic Press design to produce registration number plates:-

Power 150 to 200 tons adjustable pressure with robust welding construction in combination with the latest embossing technology, 2 Cylinder equalized pressure with low noise pump with 3 phase electrical control panel and automatic pressure limit control.

Production speed 5 seconds per plate.

Embossing area of the Hydraulic press minimum 500 x 500 mm and maximum 1200 x 1200 mm.

Secure two hand operations in order to avoid accidents (operational).

Weight of each press, min 1500 kgs to max 400 kgs

Each machine calibrated by 3rd Party on yearly basis.

iii) List of engineers, technicians, skilled force and unskilled force employed for manufacturing and production of registration number plates (Vehicle min 500 pair / day & Motorcycle min 1000 plates / day).

It is already clarify in the Bid document that Bidder should have their own complete Manufacturing Unit with proper Security arrangement of the stores, and also Skills is a part of Company Profile.

iv) Similar work executed in the past, reference to be given.

v) Three (03) years financial account duly audited to be submitted.

vi) Active Tax-Payer on FBR Portal along with three years record of Income-Tax Return.

vii) ISO 9001:2008 registration certificate.

viii) PSQCA license for the use of Pakistan Standard Mark if any.

ix) Declaration of not being blacklisted by any Government or Semi Government body.



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Note; the Technical proposal will contain the list of above mentioned documents which will enable the Procuring Agency (ETND) in the assessment of and technical evaluation as per the Evaluation Criteria set out in the tender document under sub rule (0),(2) & (3) Rule-42 SPPRA 2010 (2013).

Please refer to Page 41, 42 & 55 of the Bidding Documents. Details already mentioned in the document.

Tender document Clause-3 (iv); manufacturing tolerance for registration number plates has been enhanced to ± 1 (mm), this has been done purposely to accommodate the choice who have failed to produce the registration number plates PSQCA test report within the tolerance of ± 0.3 (mm).

The last seven (7) tenders have seen different manufacturing tolerance in different tender inquiries which is noted here under;

Sr. #	NIT No.	Opening Date	Manufacturing Tolerance (mm)
01	NIT-KEY: 2088/2013	04/10/2013	± 03
02	NIT-KEY: 906/2014	07/04/2014	± 03
03	NIT-KEY: 2477/2014	02/09/2014	± 0.3
04	NIT-KEY: 3250 /2014	29/10/2014	± 3 (Veh) ± 2 (MC)
05	NIT-KEY: 37 /2015	27/01/2015	± 0.3
06	NIT-KEY: 1346/2015	28/04/2015	± 0.3
07	NIT-KEY: 3041/2015	18/09/2015	± 1

Manufacturing tolerance is based on engineering norms and is given to ensure the quality of the item being manufactured.

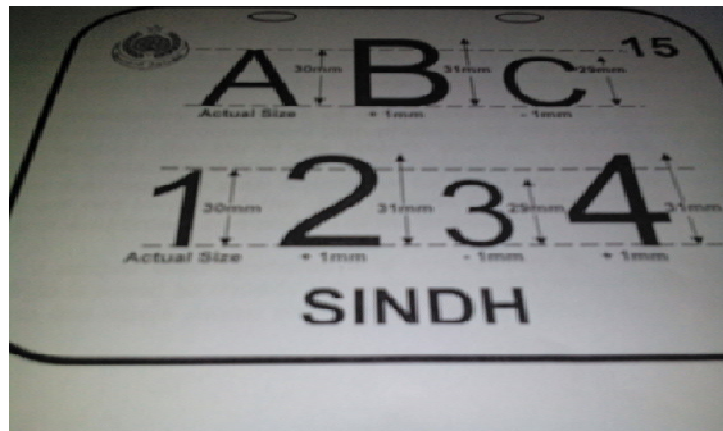
The subject tender enquiry, manufacturing tolerance is give ± 1 mm, is not engineering based, is to accommodate those supplies who has not been able to qualify the test standard of PSQCA test reports. Their registration number plate has already been failed and is given a chance to enter from the back door as brief case company not as an engineering manufacturing concern.

The registration number plates tooling are made on dies steel material (K-100), the life of tool is guaranteed and accuracy is attained through CNC machines which normally operates at ± 0.001 (mm) thus shearing, punching and high quality embossing on 1.2 mm (18 gauge) thick aluminum sheet (base plate) with a tolerance of ± 0.3 (mm) is minimum requirement in the manufacturing of registration number plate.



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The tolerance of ± 1 mm given in the tender will appear on 2/3 Wheeler registration number plate as under:-



As it is clarified that manufacturing Tolerance ± 1 (mm) mentioned 3(iv) of page 55 schedule of requirements will only be applicable for size of registration no. plates mentioned at 3(i).

- 4) **The “Purity” of the aluminum sheet has also been revised from 99.7% to 99.1% thus the registration number plate’s base material selection is compromised.**

The selection of material/aluminum sheet will not be compromised on purity .The purity of the aluminum sheet is mentioned on the existing standards.
- 5) **The registration number plates after die process, punching & embossment process are thoroughly cleaned and surface treated for paint adhesion.**
- 6) **The surface treated registration number plates are painted in two coats of bake paint in required color and shade, embossed impression alphabets and numerals are motorized roller painted in require color and shade and the finished plate is baked at 120°C for 20 minutes without losing its shine & tone.**
- 7) **Before our arrival, it has been in practice that embossed impressions on the registration number plate were ink padded, which normally washes away in the service stations and eventually the color fades away, resulting in non-readability of number on the plate from a distance at day or night.**
- 8) **Most of the registration number plates in Sindh on vehicles are found of similar fashion.**



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- 9) **The Non-Commercial (4 Wheeler) registration number plate background is in actual Golden Yellow whereas the tender specification read Yellow, infect it is Lemon Yellow. This Sindh Plates are of Golden Yellow and this shade be finalized in the tender document.**

The above have already been defined in the bid document vide page 55 & 56 of the Bidding Document.

- 10) **The tender document must indicate the Min and Max weekly requirement of Vehicle & Motorcycle registration number plate in order to assess the manufacturing capability and capacity at the time of technical evaluation. This will also help the PA for holding plates in stock and thus delivery at the time of registration of the vehicle or motorcycle.**

Such Schedule will be mention at the time of Agreement with the Successful Bidder. Whereas the Approximate quantity for providing the no. plates has already been mentioned in the Bidding Documents.

In the face of above discrepancies and ambiguities in the subject tender document, there is an urgent need to modify the same through an amendment and a corrigendum be published in the news paper well before the opening date of the tender.

Keeping in view of the above observation made by you in the above refer letter are properly clarified. There is no material infirmity or ambiguity in the bidding documents.
Hence requires no any amendment /issuance of the corrigendum.

Sd/-

SECTION OFFICE (GENERAL)
Excise, Taxation & Narcotics Department

C.C.

1. Managing Director (Sindh Public Procurement Regulatory Authority, Karachi with reference to his letter No. M (A-V) SPPRA/283(25832-E&TD)/2015-16/7892, dated 9th October 2015 for information and further necessary action. It is further requested that the above mentioned clarification may kindly be hoisted on the website of the SPPRA for the information general information.
2. Mr. Adnan Karim, Additional Advocate General, Sindh Karachi.
3. The Director General, Excise, Taxation & Narcotics, Sindh Karachi.



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4. The Director (Admn/MVR), Excise, Taxation & Narcotics, Sindh Karachi.
5. Mehran Electronics Company, Plot No. 16, Sector 6-A North Karachi, **Ref No. MEC/SPPRA/15/02, dated 17/09/2015**
6. Private Secretary to Minister, Excise, Taxation and Narcotics Control Department for information.
7. Private Secretary to Secretary ET&NC Department.

Sd/-

SECTION OFFICE (GENERAL)
Excise, Taxation & Narcotics Department