

For Applicant

N.I.C. No.

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District of issue

Address

FORM T.O.

(Rules _____ and _____ of the _____ Motor Vehicles Rules,
Information of Transfer ownership of a Motor Vehicle.

I (1) _____

S/o./W/o. _____

Address _____

Forward here with the certificate of registration and the certificate of (3) of motor

Vehicle No. _____ (4) the ownership of which has been transferred
to me by (5) _____

and hereby request that the said vehicle may be registered in my name and that the certificate of registration and the
certificate if fitness (3) be amended accordingly.

(Date) _____

Signature or thumb impression of transferee

Endorsement in the case of vehicle which is the subject of an agreement of hire-purchased: -

I/We (6) being a party to an agreement of hire-purchased in respect of the vehicle specified consent to the transfer of
ownership of the said vehicle to (1) _____

_____ with whom I/We (6) have entered into an agreement of hire-purchased of this vehicle.

(Date) _____

Signature of the party other than the owner

(1) Here enters full name of the transferee. (2) Here enters full address of the transferee. (3) Strike out the words “and the certificate of fitness” when inapplicable. (4) Here enters registration mark. (5) Here enter name and address of person of from whom the vehicle has been transferred. (6) Strikeout whichever is inapplicable.

NOTE SHEET / OFFICE NOTE TO RECORD TRANSFER / ALTERATION / H.P.A SUBMITTED

Mr. / Mrs. / M/s _____ S/o. D/o. W/o. _____ has

Intimated by filling form T.O duly filled and signed as required U/S 35 of M.V.O. 1965, read with Rule 47 for the changed of owner's name in his / her/ their favor.

The applicant / purchaser of the Motor Vehicle bearing registration Mark _____
(Old Registration Mark _____)

MAKE & MODEL _____ CHASSIS NO _____

ENGINE NO. _____ ENGINE CAPACITY _____

COLOUR _____ DATE _____ INWARD NO. _____

The above particulars and physical possession along with the display of original number plate verified / confirmed as the motor vehicle is checked by.

SIGNATURE & NAME OF E.T.I
WITH RUBBER STAMP

SIGNATURE & NAME OF A.E.T.O.
WITH RUBBER STAMP

EXAMINATION NOTE OF THE E.T.O.

Following documents are furnished by the applicant:

- i. Sale Deed on Stamp paper Rs. 100/- duly filled in by the seller & purchaser produced within prescribed period
- ii. CNIC copy of seller & original CNIC along with copy of purchaser.
- iii. Surrendered original registration Certificate, Sr. No. _____
- iv. Original returned file (In case of returned file also tallied with computer date.)
- v. Duty filled T.O From and in case of the hire purchase agreement showing that H.P.A with Ms. _____
- vi. R.T.A / P.H.A NOC (For Comm. Vehicles)
- vii. Physical Inspection Report of M.V.I (For Comm. Vehicles)

The Change of ownership / alteration is entered through terminal No. _____

The requisite fee / taxes recovered by Challan No. _____ dated _____

After having examined the case carefully, the Regn. Book Sr. No. _____ is prepared.

SIGNATURE & NAME OF SENIOR CLERK / JUNIOR CLERK
WITH RUBBER STAMP

It is proposed that the request of transfer / alteration / HPA, may be accepted in accordance with Act & Rules

SIGNATURE & NAME OF E.T.I / INCHARDE
WITH RUBBER STAMP

Checked and found correct for acceptance

SIGNATURE & NAME OF A.E.T.O.
WITH RUBBER STAMP

PROPOSAL APPROVED and allowed

EXCISE & TAXATION OFFICER AND
MOTOR REGISTERING AUTHORITY